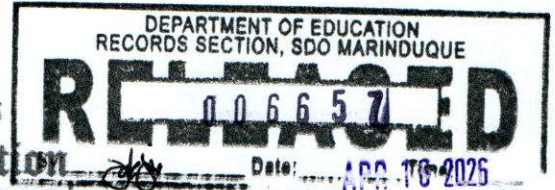




Republic of the Philippines
Department of Education
SCHOOLS DIVISION OF MARINDUQUE



Office of the Schools Division Superintendent

MEMORANDUM

OSDS-PS-2026-011

TO: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors
Human Resource Merit Promotion and Selection Board
Heads of all Public Elementary, Secondary, and Integrated Schools
All Others Concerned

FROM: 
LYNN G. MENDOZA, EdD
OIC, Schools Division Superintendent

SUBJECT: SCHEDULE OF ORIENTATION, WRITTEN/SKILLS TEST, BEHAVIORAL EVENT INTERVIEW (BEI), ASSESSMENT, AND DELIBERATION FOR VACANT ADMINISTRATIVE ASSISTANT III AND ADMINISTRATIVE ASSISTANT II POSITIONS

DATE: April 15, 2026

1. Relative to Division Memorandum OSDS-PS-2025-023 titled "Submission of Pertinent Documents for Vacant Non-Teaching Positions in the Schools Division of Marinduque", dated September 05, 2025, the Human Resource Management Promotion and Selection Board (HRMPSB) will conduct the Orientation, Written/Skills Test, Behavioral Event Interview (BEI), Assessment and Deliberation for Vacant Administrative Assistant III and Administrative Assistant II positions on April 22 to 23, 2026 from 8:00 AM to 5:00 PM at the Schools Division Office Conference Hall, Malusak, Boac, Marinduque.
2. All applicants for the aforementioned positions are expected to attend the activity and must be at the venue before the scheduled time.
3. Attached as Enclosure No. 01 is the list of qualified applicants.
4. Immediate dissemination of the contents of this Memorandum is desired.



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QUALIFIED APPLICANTS FOR ADMINISTRATIVE ASSISTANT III

NO.	NAME
1	AARON A. PAZ
2	ABEGAIL M. MAGCULANG
3	ABEJEN SHAYNE P. MAYORES
4	AILEEEN S. RIVERA
5	AILEEN C. SAGUID
6	ALDA CLAIRASE J. LLAVE
7	ANACEL R. DE LUNA
8	ANGELA M. CRISOSTOMO
9	ANNA MAE L. MONTALAN
10	APRIL JOY M. LOPE
11	ARLA SHAMELLE S. MADLA
12	ARRIANNE R. UMALI
13	CHARIZA VELARDE
14	CHARLEEN JOY E. MAGPILI
15	CHERVIL R. APOYAN
16	CHRIZZIA NOVELYN F. JARDINIANO
17	CINDY L. MANCIO
18	CYRUS JOHN M. MAPACPAC
19	DANDY P. ROLDAN
20	DENNIS R. ROLDAN
21	DIANA O. GOZON
22	DONNIE REY DE CHAVEZ MALVAR
23	EDMAR JOSEPH P. STO. DOMINGO
24	EFRAIM JARDY G. NEBREJA
25	ELEAH GRACIEL S. MUHI
26	ERLYN M. ORMIDO
27	EUFRAZIA R. ROBLES
28	EVANGELEEN M. PRADO
29	FE R. SUBAAN
30	FLORA MARIE MONTEVIRGEN-RAZA
31	FREYLEEN MAY ZENITH L. LINGON
32	GERALDINE JAQUECA
33	GERALDINE JAQUECA
34	GRACE NOREEN O. LARGADO
35	HARLYN MAE L. HISTORILLO
36	IVY VANESSA R. REY
37	JAMES EDMAR E. DE LA CRUZ
38	JANICE R. REVILLA
39	JEAN A. LAROSA
40	JEANETTE D. MAMING
41	JENESY R. MORALES
42	JIMWEL M. CABRAL
43	JOAN P. MOTOL
44	JOHN ROMMEL N. NEPOMUCENO
45	JOHN WILFRED L. LAYLAY
46	JOLINA ANN C. BRIONES
47	JONALYN D. PILAR

48	JONAS EMMANUEL N. OPIS
49	JOSE M. MANAY III
50	JOSEPH QUITO
51	JOSEPHINE L. SAJUL
52	KASELYNN ANN S. ORTIZ
53	KATHERINE PALE L. NAVARRO
54	KRISHANN Q. REAL
55	KRISTEL L. DELA CRUZ
56	KRISTEL Q. DEL RIO
57	KRISTINE R. MONTEREY
58	KYLA MARIE M. SALAZAR
59	LHEY ANN M. LUNA
60	LORENA J. LUCI
61	LOVELY V. MANSALAPUS
62	MA. AILEEN JOSEFA N. LIMPIADA
63	MA. KRISHA P. MALILANG
64	MARA M. MALCO
65	MARI TESS L. DELA COSTA
66	MARIA RHIZA S. MANLISIS
67	MARIDETTE M. LOTO
68	MARY ADELAINE DAGUMAN
69	MARY JOY M. MANAHAN
70	MARY ROSE C. LARGADO
71	MARYLYN M. MALAYLAY
72	MAYBEL M. JINAHON
73	MICAH ELLA R. PATAL
74	MIRAFLORES S. MAMING
75	MYLAH S. SOLETA
76	NAIRA L. JALIMBAWA
77	NESS SHIELA R. CRUZADO
78	PATRICIA ANNE L. OLYMPIA
79	PAUL VINCENT G. LINESES
80	PHANE ELAINE M. VERTUCIO
81	PRINCESS HENNESSEEL. LASTRA
82	RAYMUND M. RELIZAN
83	REYMARK P. MORALES
84	RHEALYN Y. LOTO
85	RINA C. LABOG
86	RIZABELLE R. PAEZ
87	ROBELYN R. PINEDA
88	ROMNICK L. MANSALAPUS
89	SHARINA MAE C. LABONERA
90	SHELAH MAE P. EMNACE
91	THOMAS EILBERT L. LASAC
92	WILFRED M. BUGARIN

QUALIFIED APPLICANTS FOR ADMINISTRATIVE ASSISTANT II

NO.	NAME
1	AARON A. PAZ
2	AILEEN S. RIVERA
3	AILEEN C. SAGUID
4	AILEEN S. SAEZ
5	ALDA CLAIRASE J. LLAVE
6	ALISSA PAMELA G. HERNANDEZ
7	ANACEL R. DE LUNA
8	ANGELA M. CRISOSTOMO
9	ANGELICA R. INSIGNE
10	ANGIELYN M. MOLATO
11	ANNA MAE L. MONTALAN
12	ANNIE LIZA S. JARABE
13	ARRIANNE R. UMALI
14	CECILLA S. ORILLA
15	CHARIZA VELARDE
16	CHARLOTE GAY P. RONDERA
17	CHERVIL R. APOYAN
18	CHRISTINE R. PAEZ
19	CINDY GRACE G. ROGELIO
20	CINDY L. MANCIO
21	CYRUS JOHN M. MAPACPAC
22	DENNIS R. ROLDAN
23	DIAH ZAIREL Z. REANZARES
24	DONNIE REY DE CHAVEZ MALVAR
25	ELEAH GRACIEL S. MUHI
26	EMILIO MARTIN A. BORJA
27	ERICA F. VILLAVICENCIO
28	FE R. SUBAAN
29	FLORA MARIE MONTEVIRGEN-RAZA
30	FREYLEEN MAY ZENITH L. LINGON
31	GERALDINE JAQUECA
32	IVY VANESSA R. REY
33	JANICE R. REVILLA
34	JANINE MEI M. REY
35	JEAN A. LAROSA
36	JEANETTE D. MAMING
37	JEMMA P. MORENO
38	JOANNA JOY M. RAYA
39	JOBE C. CEBU
40	JOELYN S. SADIWA
41	JOHN ELMER R. TAGBAGO
42	JOHN ROMMEL N. NEPOMUCENO
43	JOHN WILFRED L. LAYLAY
44	JOSE M. MANAY III
45	JUDITH ANNE P. GONZALES
46	KATHERINE PALE L. NAVARRO
47	KENDRICK R. PASTORFIDE
48	KRISHANN Q. REAL
49	LAICA M. OPIS
50	LAIZA MARIE S. JALIPA

51	LENIE P. CABALE
52	LHEY ANN M. LUNA
53	LILY ANN M. MAIGTING
54	LORIE MHAY C. MALABAYABAS
55	LOVELY V. MANSALAPUS
56	MA. AILEEN JOSEFA N. LIMPIADA
57	MA. KRISHA P. MALILANG
58	MA. RHODORA A. PUERTOLLANO
59	MAC JAFET M. MANOOS
60	MAILA S. MALAPIT
61	MARA M. MALCO
62	MARIA IRMA M. JIMENA
63	MARIA RANELYN M. MAMPUSTI
64	MARIA RHIZA S. MANLISIS
65	MARINES P. PANUELOS
66	MARK IAN C. ARELLANO
67	MARYLYN M. MALAYLAY
68	MIRAFLORES S. MAMING
69	NIEL M. MANTARING
70	PATRICIA ANNE L. OLYMPIA
71	PAUL VINCENT G. LINESES
72	PAULA BIANCA F. REANZARES
73	PHANE ELAINE M. VERTUCIO
74	RENELYN P. VILLA
75	RHEALYN Y. LOTO
76	RICH VIRLYN JOY N. PESTAÑO
77	RINA C. LABOG
78	RIZABELLE R. PAEZ
79	ROBELYN R. PINEDA
80	ROMINA NINA M. LOTO
81	ROMNICK L. MANSALAPUS
82	ROSE ANN J. MAGCAMIT
83	ROSINNI R. PARDILLA